POLICY – All Campuses

Code of Conduct

Effective Date: April 16, 2009

Outlines The Library’s expectation of user’s conduct.

Users are expected to honor the College Policy SA07: Student Conduct. Particular emphasis is drawn to Sections 2.3.2-4, 2.3.6, 2.3.16. The Policy can be found at http://www2.algonquincollege.com/directives/policy/sa-07-student-conduct/

The Library maintains ownership and authority over all library materials despite the item’s circulation status. Any individual who is seen or reported abusing these materials intentionally or unintentionally, may have their privileges suspended and/or be asked to replace the item at their expense.

Abuse is defined as but not limited to:

- Any actions that can be deemed as dangerous or offensive, including the viewing of illicit or inappropriate materials
- Improper use of the materials
- Violent actions against or with materials
- Breaking of Copyright Law
- Any attempt to damage or cause the materials to become inoperative
- Removal of security devices or labeling tags
- Any attempt to remove material from the Learning Resource Centre without following the proper steps to sign it out

Staff will request assistance from campus security if they feel it is warranted.

Prepared by M.A. Reinhard April 16, 2009
Approved by L. Younghusband August 24th, 2009
Revised: February 25, 2014
Reviewed and approved Tammy Thornton August 13, 2014