POLICY – All Campuses

Audio-Visual Booking

Effective Date: April 15, 2009

To provide an optimum level of service to our academic users.

Audio-Visual materials augment the education resources offered by the Library and are for the use of faculty, staff and students of the college. All materials are purchased with Public Performance Rights but the licenses may restrict their use to Algonquin College only. Since the Copyright Modernization Act went into force the Library ensures that all programs purchased are original. Due to the nature of the licenses on these items they are not available for loan to community members.

Borrowing times are limited to allow access to as many staff and students as possible. Staff and Faculty borrowing periods provide time to preview material and for use in multi sections of a course. Students may borrow an item to view for a short period of time. All items may be booked in advance.

Arrangements are made to bring in items from other campuses.

Approved by  L. Younghusband August 25, 2009
Revised by M. A. Reinhard February 25, 2014
Reviewed and approved Tammy Thornton August 13, 2014